



# St Mark's C E Primary School

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Dear Parents

## **RE - Online School Meals Payment System (IMPORTANT DETAILS CONTAINED – DO NOT DISCARD)**

As of April you are able to pay for meals online. Paying for meals online brings many benefits to you, including but not limited to;

- Your child not having to carry cash
- You can pay for meals in advance, meaning you don't have to carry change or worry about paying weekly you can pay up to a term in advance.
- Monitoring when your child eats a meal, the system will update to show you when your child last had a school lunch
- View your child's balance online, meals will be in credits, 1 credit = 1 meal, the system will be updated daily.

From today you can log on to the payment system by visiting [https://meals.caterlinkltd.co.uk/meals/sign\\_in](https://meals.caterlinkltd.co.uk/meals/sign_in). As you will be visiting the system for the first time, you will need to create a new account. To do this click "Register a new account" and enter your child's Individual Student ID (SIM) and last name (as detailed below, please use only the information detailed below). Upon doing this, the system will confirm back to you, your child's first name and school. If this is correct you will then be required to enter a number of other details to create the account. If this information is not correct please contact your school.

*Student School: St Marks CEP School*

*Student SIM: PLEASE ASK AT THE OFFICE*

*Student Last Name:*

Once the account is created you can log on and top up your child's account at any time. Please note you can only create one account per child and if you have more than one child at the school, you will need to create one account for each child. If you claim free school meals for your child you will not need to register, your child's account will be credited automatically.

If you have any questions about this system, please do not hesitate to contact the Caterlink team at [meals@caterlinkltd.co.uk](mailto:meals@caterlinkltd.co.uk). Emails will be responded to within five business days.

**KEEP THIS INFORMATION SAFE; you will need the above details to create your account.**

Kind regards

Mr S Bird  
Headteacher